



SCANDINAVIAN Assisted Living JOB DESCRIPTION

LICENSED PRACTICAL NURSE (LPN)

Tasks assigned to this position involve potential exposure to blood or body fluids. Risk Category is 1.

- REQUIREMENTS:** Must be at least 18 years old.
Graduate of a state approved Licensed Practical Nurse program. Rhode Island licensed. Minimum of one year experience preferred. CPR certified.
- RESPONSIBLE TO:** Assisted Living Administrator, RN Wellness Director, and Registered Nurse (RN)
- SUMMARY OF JOB:** To evaluate and document the nursing care needs of the Assisted Living Community residents based on the knowledge and skill level equivalent with education and training of a LPN to promote wellness. This position requires a highly skilled individual, who is reliable and able to function effectively with minimum supervision. Administer medications to residents in accordance with written orders of a Physician, Physician's Assistant, or Nurse Practitioner. Monitors health indicators according to Rhode Island Department of Health (RIDOH) regulations for LPNs. Direct, Supervise, Train and evaluate Certified Nursing Assistants (CNAs) and Medication Aides. The LPN is accountable for the quality of nursing care given to residents through the process of delegation. Other duties and activities may be assigned by the Assisted Living Administrator, RN Wellness Director, or Registered Nurse.

DUTIES AND RESPONSIBILITIES;

Include, but are not limited to:

- Maintain an accurate, current clinical record on each resident and communicate with his/her physicians as required by the Resident's health and medical condition.
- Delegate, supervise, train, and evaluate Certified Nursing Assistants (CNA's) regarding clinical issues specific to resident's needs and as requested by the resident.
- Delegate, supervise, and train Medication Aides regarding quality medication passes.
- Must make good judgments concerning the needs of residents and must notify the RN Wellness Director, RN, or Assisted Living Administrator of any changes in the condition of a resident.
- Obtain report from Licensed Nurse and/or Medication Aide/CNA when coming on duty and gives a full verbal, as well as, written report to Licensed Nurse and/or Medication Aide/CNA at the end of each shift.



- Understand the ethical and legal responsibilities in the administration of medication within the scope of practice for an LPN and the liabilities to resident, self, and employer regarding administration of medications.
- Follows written instructions of a physician, nurse practitioner, physician's assistant authorized to prescribe medications within the scope of his/her practice and as transcribed to the medication administration record (MAR).
- Administer medications to residents in accordance with written orders of a Physician, Physician's Assistant, and Nurse Practitioner.
- Administers oral, eye, ear, nasal, rectal, vaginal, skin ointments, and topical medications including patches and transdermal medications, premeasured medication delivered by aerosol/nebulizer, and metered hand-held inhalers to residents properly and safely.
- Administers any PRN medications to residents according to physician's, nurse practitioner's or physician assistant's orders.
- Properly documents on the MAR medications administered, medications withheld or refused, and the reason why a medication was withheld or refused. All PRN medications are documented on the shift report.
- Demonstrate an understanding and knowledge of the proper storage and disposal of medications, apothecary and metric measurements, simple dosage conversions, and the use of reference materials. Knows where to find reference materials and refers to them when clarification is needed.
- Properly identifies the resident prior to medication administration.
- Monitor residents for side effects of medications. Maintain an awareness of resident safety and any change in condition.
- Maintain cleanliness of the medication room and medication carts. Note when supplies are needed and replenish supplies on the medication carts.
- Assist with ordering medications by faxing or calling in refills to the appropriate pharmacies.
- Be available for emergency medication and/or medical advice.
- Conduct blood pressure screening and/or medical reviews as requested by the RN Wellness Director and RN.
- Do monthly medication sheets.
- Communicate health problems and concerns of residents on a regular basis to the RN Wellness Director, RN, and/or the Assisted Living Administrator.
- Assist the residents with the management of other health care supplies.
- Coordinate home care services such as visiting nurses, physical therapy, occupational therapy, speech therapy, private duty, etc.
- Communicate professionally and effectively with physicians, physicians' offices, and pharmacies, members of the community, residents, families, and other staff. Greet all guests of the Assisted Living Community in a professional manner.
- Assist the Assisted Living Administrator in marketing efforts as requested. This will include, but not limited to visiting referral sources, assisting residents with planning and implementing the move in process.



- Follow, review, and keep current on the Scandinavian Assisted Living Community nursing policies and Rhode Island Department of Health (RIDOH) regulations.
- Assist the RN Wellness Director and RN as needed and directed.
- Sign and accept the delivery of medications within their scope of practice and stores in the medication cart. Deliver medication to self-medicating residents that are within his/her scope of practice.

SHIFT AVAILABILITY: Full and part time positions available. Position involve working weekends and holidays.